



Any questions?

Call us: 1 (877) 463-8864

Email us: customerservice@metrouniforms.com

Fax us: (972) 241-8815

Write us: Metro Uniforms
13950 Senlac Dr Ste. 300
Farmers Branch, TX 75234

Original order#, if available _____

RMA# _____

Return Form

Step 1	
Fill out Contact/Purchaser Information	
Contact Information:	
Name _____	
Address _____	
City _____ State _____ Zip _____	
Email _____	
Phone () _____	

Step 2	
How would you like us to handle your return?	
<i>(Please check one)</i>	
<input type="checkbox"/>	Refund in form of original payment
<input type="checkbox"/>	Gift Certificate

Step 3						
List item(s) you are returning, including reason for return (see chart below)						
Reason	Product Name	Color	Size	Qty	Price	Total Price
A	Dickies 10106 Top	Black	Medium	1	\$8.99	example
Merchandise Total						
Sales Tax (8.25% for TX residents only)						
Total						

Returns Reason Chart	
Quality Satisfaction	
A. Too big overall B. Too big in length C. Too small overall D. Too small in length E. Ordered wrong size F. Didn't like fabric G. Care instructions failed H. Overall dissatisfaction	
Performance Service	
I. Changed my mind J. Just didn't like product K. Damaged L. Color not as shown M. Not as expected from photo description N. Received too late O. Wrong item received	
Comments: _____ _____	

Comments:	
Voice your opinion here. Your feedback is invaluable to us. (Continue on back if you need the space!)	

Step 5

Enclose the Return Form along with the merchandise in a well-sealed box.
Attach the Return Label to the outside and return through any UPS shipper or by US Postal Service with Delivery Confirmation.

RETURN LABEL BELOW. Please fold along dotted line and tape securely to your return package.

From:

PAID
POSTAGE
REQUIRED



RMA#: _____

Internet Returns
13950 Senlac Dr Ste. 300
Farmers Branch, TX 75234